

Veeva eCOA Internal User Matrix

		Vault Permissions		Permissions on Assigned Study										Additional Information			
Security Profile	User Setup Application Role on Study	Manage Vault Users	Access Vault Reports	eCOA Vault					Studio					Study Home		Notes	
				Manage Study Users	Manage Study	Manage Study Country	Manage Site	Lock and Unlock Sites and Studies	Access Studio	Manage Collections	Manage Deployments	Manage Other Study Settings	Manage Exports	Access Study Home	Approve/Reject Data Changes		
<b>End Users</b>																	
Study Team User	Data Manager	No	View/Run	Yes	No	No	No	No	No	Yes	No	No	No	Yes	Yes	Yes	None
	Lead Data Manager	No	View/Run	Yes	No	No	No	Yes	Yes	Yes	No	Yes	No	Yes	Yes	Yes	None
	Monitor	No	View/Run	Yes	Yes	Yes	Yes	No	No	-	-	-	-	Yes	No	-	None
	Study Builder	No	View/Run	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	-	None
	Study Manager	No	View/Run	Yes	Yes	Yes	Yes	Yes	No	No	-	-	-	-	Yes	No	None
	Study Viewer	No	View/Run	No	No	No	No	No	No	No	-	-	-	-	Yes	No	None
	<i>If not assigned to study</i>	No	View/Run	No	No	No	No	No	No	No	-	-	-	-	No	-	A user with this security profile has no permissions on this study until assigned to an application role.
Read-only User	Data Manager Lead Data Manager	No	View/Run	No	No	No	No	No	No	No	-	-	-	-	Yes	Yes	None
	Monitor Study Manager Study Viewer	No	View/Run	No	No	No	No	No	No	-	-	-	-	Yes	No	None	
	Study Builder	No	View/Run	No	No	No	No	No	No	-	-	-	-	No	-	We do not recommend this combination because a user with the Read-only User security profile cannot access Studio.	
	<i>If not assigned to study</i>	No	View/Run	No	No	No	No	No	No	-	-	-	-	No	-	A user with this security profile has no permissions on this study until assigned to an application role.	
<b>Administrators</b>																	
Clinical Administrator	Data Manager	No	Edit	Yes	Yes	Yes	Yes	No	Yes	No	No	Yes	Yes	Yes	Yes	None	
	Lead Data Manager	No	Edit	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	None	
	Monitor	No	Edit	Yes	Yes	Yes	Yes	No	No	-	-	-	-	Yes	No	None	
	Study Manager																
	Study Builder	No	Edit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	-	None	
	Study Viewer	No	Edit	Yes	Yes	Yes	Yes	No	No	-	-	-	-	Yes	No	We do not recommend this combination because a clinical administrator will always be able to manage study country and site, which is more permission than a study viewer is expected to have.	
<i>If not assigned to study</i>	No	Edit	Yes	Yes	Yes	Yes	No	No	-	-	-	-	No	-	This is the typical configuration for a central administration function.		
System Administrator	Not applicable	Yes	Edit	Yes	Yes	Yes	Yes	No	No	-	-	-	-	No	-	None	
	Not applicable	Yes	Edit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Users with the Vault Owner security profile have all permissions on all studies.	